



### **CODE OF CONDUCT**

- To ensure the highest level of professional, quality arts education--all classes are closed.
- Students must follow directions in class the first time they are given.
- Students must always be in the place where they belong.
- Students must work cooperatively with others.
- Students must come to class prepared and be ready to work.
- Being prepared and ready to work includes having their script and a pencil at every class.
- Inadequately prepared material will result in the reassignment of lines, songs or roles.
- Students who choose to not follow the rules will be given two warnings. Students who continue to make unwise choices will be given a time out and the parent/guardian will be informed. If the undesirable behavior continues, the student will lose opportunities to participate in the final production. If none of these consequences is sufficient, the student will be dismissed from the program without refund.
- Participating in this program does not preclude students from completing schoolwork on any class, tech, or show day.

### **NEW ATTENDANCE POLICY**

- Students are allowed to accumulate a total of three points throughout the production (excused or unexcused).
- One missed class rehearsal = 1 point. Tardiness or an early dismissal = ½ point. Missing a day of tech = two points.
- After accumulating three points (on the 3.5 or 4<sup>th</sup> point), the student will lose some material in the show.
- Students must participate in ALL performances.
- Please report all absences to Admin@JaxxTheatricals.org

### **DRESS CODE**

- Open-toed shoes are not allowed.
- Students should wear non-restrictive clothing on all class rehearsal days.
- It may be difficult to dance in skinny jeans or a skirt without shorts underneath.
- Students must have a pair of ALL-BLACK shoes for tech week and the performances unless otherwise notified.
- Shoes with insignia or white or colored laces or soles are not allowed unless otherwise notified.
- Students must have black, white, or flesh-colored undergarments for tech week and performances. Camisoles, tank tops, or t-shirts work well on top, and form fitting shorts on the bottom that will look okay underneath costumes. No long sleeves or leggings. You will be notified if we have a distinct color request for your student's undergarments. It is difficult to do costume fittings and/or wear microphones if your student is not wearing the appropriate undergarments.

### **PICK UP**

Students must be picked up promptly from class. After a 10-minute grace period, Jaxx charges \$1/minute for additional supervision. Please pay the staff member waiting with your student directly for his/her time.

### **NO REFUNDS**

We have a strict no refund policy due to the sensitive nature of casting. There are no refunds after the first class or audition takes place. We employ the philosophy that there are no small roles, only small actors and must safeguard the productions accordingly. The tuition is not paying for a role; it is for a musical theatre class and performing arts education experience. We encourage you and your student to adopt this philosophy. There is so much to learn about theatre by playing a role in the ensemble, and ensemble ALWAYS have A LOT to do and learn. All of our students receive a character name and at least one line, in addition to all the group scenes, songs, and dances. *"You Get What You Get and You Don't Get UPSET!"*

**PHOTO/VIDEO/PUBLICITY RELEASE:** I hereby give permission for images of my child, captured during regular and special musical theatre activities, through video, photo and digital camera, to be used solely for the purposes of promotional material and publications, and waive any rights of compensation or ownership thereto.

**REFUNDS/CANCELLATIONS:** Cancellations prior to the 1<sup>st</sup> audition or class are eligible for a partial refund. THERE ARE NO REFUNDS OR CANCELLATIONS AFTER THIS TIME. Class fees cannot be transferred to other sessions. Classes without sufficient enrollment are subject to cancellation and refunds will be issued. Classes, faculty, and schedules are subject to change.

**AGREEMENT:** I hereby enroll my child in the selected program(s). I understand there is no refund for absent days. I understand there are no makeup days. I understand there are absolutely no refunds after the first audition takes place. I hereby expressly and forever release and discharge Jaxx Theatricals, Inc., their instructors, employees, agents, contractors, and consultants of liability for any claim, demand, injury, expense, damage, action or cause of action arising out of or connected with the services or facilities of these entities including those arising from acts of active or passive negligence.

Student Name \_\_\_\_\_ Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_ Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_