

**JAXX THEATRICALS**  
**PARENT/STUDENT**  
**MAINSTAGE PRODUCTION**

**CODE OF CONDUCT**

- To ensure the highest level of professional, quality arts education & freedom of expression for our students, all classes and auditions are closed at all times.
- Students must follow directions in class the first time they are given.
- Students must always be in the place where they belong.
- Students must work cooperatively with other students and the staff.
- Students must come to class prepared and be ready to work. Being prepared and ready to work includes having their script and a pencil at every class.
- Inadequately prepared material may result in the reassignment of line(s), song(s), or roles.
- Students who choose to not follow the Code of Conduct will be given two warnings throughout the course of the production (not two warnings per class). Students who continue to make unwise choices will be given a “time-out” and the parent/guardian will be informed. If the undesirable behavior continues, the student will forfeit opportunities to participate. If none of these consequences is sufficient, the student will be dismissed from the program without refund.
- Participating in this program does not preclude students from completing their schoolwork on any class, tech, or show day. It also does not preclude students from attending school for any reason. If a student misses school, they should not attend the class rehearsal that day.
- Students may be asked to check-in cell phones during class time, tech week and show days.

**ATTENDANCE POLICY**

- Please note that we will need to **APPROVE** any scheduling conflicts beforehand. Students are allowed to accumulate a total of three points throughout the class (excused or unexcused). One missed class rehearsal = 1 point. Tardiness or an early dismissal = 1/2 point, Missing a day of tech = 2 points. After accumulating 3 points (on the 3.5 or 4th point), the student may lose material in the show at the Director’s discretion. Please email [charisma@jaxxtheatricals.org](mailto:charisma@jaxxtheatricals.org) for prior approval for ALL absences. We like to let our instructors know when one of our students is out.
- **Students must participate in ALL performances. Ample time is given to coordinate any travel plans or important events to not coincide with tech rehearsal or performances. There are NO exceptions!**
- In order to ensure your student’s safety, please report all absences to [charisma@Jaxxtheatricals.org](mailto:charisma@Jaxxtheatricals.org).

**DRESS CODE**

- Students must wear face masks within guidelines **if** mandated by LA Department of Public Health or by your School District.
- Close-toed shoes are mandatory for the safety of your child. Open-toed shoes are not allowed at ANY time including AUDITIONS.
- Students should wear non-restrictive clothing on all class rehearsal days. Students wearing skirts or dresses should have appropriate undergarments underneath for choreography and tumbling including AUDITIONS!
- **All black shoes (or shoes specific to the production) are required by the 1st day of tech week in order to participate. No white or colored soles or laces are permitted. If Jaxx needs to provide shoes or gaff tape to cover any non-black color, a \$10 fee will be charged to your credit card on file per day that the rental shoes or black gaff tape are needed.**

**PICK UP**

Students must be picked up promptly from class at the designated release area. After a 10-minute grace period, Jaxx charges \$1/minute for staff’s additional supervision. Accordingly, your credit card on file will be charged.

**NO REFUNDS**

We have a strict no refund policy due to the sensitive nature of casting and the booking and budgeting of our staff. As a company of performers who thrive in the ensemble, we exemplify and employ the philosophy that there are “no small roles, only small actors” & accordingly must safeguard the productions. The tuition is not paying for a role or a solo; it is for a musical theatre class ensemble and performing arts education experience. We encourage you & your student to adopt this philosophy. There is so much to learn about theatre by singing & dancing in an ensemble, and our ensemble ALWAYS have A LOT to do and learn.

**DIRECTOR’S NOTES**

I understand that my child will receive notes throughout the arts education experience. Notes may be given in a group class rehearsal setting and should be accepted with a “yes”, “got it”, or “thank you”. Notes also may be sent via email. It is understood that notes are an important part of the arts education experience in order to learn and grow as performers and to help the show reach its full potential. If you have a question about a note, politely ask your Director at the end of the rehearsal.

**PHOTO/VIDEO/PUBLICITY RELEASE:**

I hereby give permission for images of my child, captured during regular and special musical theatre activities, through video, photo and digital camera, to be used solely for the purposes of promotional material and publications, and waive any rights of compensation or ownership thereto.

**REFUNDS/CANCELLATIONS:**

As noted, signed and acknowledged by you through your online registration process, there are NO REFUNDS (full or partial) 7 days prior to auditions or first class (whichever happens first). Unused class time may be pro-rated toward a tax-deductible donation if you need to drop out for ANY reason. If any stay-at-home restrictions are reinstated, it is understood all classes will be taken online immediately and no credits or refunds will be issued. Classes, faculty, and schedules are subject to change. If you withdraw more than 7 days prior to the auditions or first class (whichever happens first), you will receive a full refund less a non-refundable \$35 processing fee

**AGREEMENT:**

I hereby enroll my child in the selected program(s). I understand there is no refund for absent days. I understand there are no makeup days. I understand there are absolutely no refunds after the first meeting (audition OR class) takes place. I hereby expressly and forever release and discharge Jaxx Theatricals, Inc., their instructors, employees, agents, contractors, and consultants of liability for any claim, demand, injury, expense, damage, action or cause of action arising out of or connected with the services or facilities of these entities including those arising from acts of active or passive negligence.

Student Name \_\_\_\_\_ Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_ Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_



## **NO REFUNDS / CASTING POLICY**

### **THERE ARE ABSOLUTELY NO REFUNDS, TRANSFERS, OR CREDITS FOR ANY REASON AFTER THE FIRST CLASS OR AUDITION TAKES PLACE—WHICHEVER COMES FIRST!**

We have a very strict no refund policy due to the sensitive nature of casting AND the COVID 19.

I agree there are NO REFUNDS (full or partial) 7 days prior to auditions or first class (whichever happens first). If you withdraw more than 7 days prior to the audition or first class (whichever happens FIRST), you will receive a full refund less a non-refundable \$35 processing fee. Unused class time may be pro-rated toward a tax-deductible donation if you need to drop out for ANY reason. If any stay-at-home restrictions are reinstated, it is understood all classes will be taken online immediately and no credits or refunds will be issued. If your child gets covid or is in quarantine due to an exposure/class quarantine or is deemed a close contact (and they are not exempt from the close contact exposure) and must miss tech week and performances due to quarantine, no refunds will be given. Classes, faculty, and schedules are subject to change.

We employ the philosophy that there are no small roles, only small actors and must safeguard the productions accordingly. Tuition is not payment for a role or a certain number of lines. Tuition guarantees your student's part in the ensemble of a musical theatre class and performing arts education experience. We encourage you and your student to adopt this philosophy.

If your student is unable to participate in the class and production for whatever the reason after the refund deadline, your non-refundable tuition may be pro-rated and used as a tax-deductible contribution.

For details on how your student might improve for the next audition, please email: [charisma@JaxxTheatricals.org](mailto:charisma@JaxxTheatricals.org). Jaxx does not discuss any other casting concerns other than providing productive feedback via email.

By signing this agreement, you understand the no refunds policy, the casting policy, and that you are registering your student to take part in the ensemble of a show which may include one line, solo, or more at the casting team's discretion.

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NAME

SIGNATURE

DATE

Contact: For fastest response, please email: [charisma@Jaxxtheatricals.org](mailto:charisma@Jaxxtheatricals.org) or  
call/leave a message: 323.650.0878 Emergencies only: 609.323.JAXX



**Assumption of the Risk and Waiver of Liability Relating to Coronavirus/COVID-19**

The novel coronavirus, COVID-19, has been declared a worldwide pandemic by the World Health Organization. COVID-19 is extremely contagious and is believed to spread mainly from person-to-person contact. As a result, federal, state, and local governments and federal and state health agencies recommend social distancing and have, in many locations, prohibited the congregation of groups of people.

Jaxx Theatricals, Inc. (“Jaxx”) has put in place preventative measures to reduce the spread of COVID-19; however, Jaxx cannot guarantee that you or your child(ren) will not become infected with COVID-19. Further, attending our Jaxx Program at The Jaxx Theatre or at a School Site could increase your risk and your child(ren)’s risk of contracting COVID-19.

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By signing this agreement, I acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that my child(ren) and I may be exposed to or infected by COVID-19 by attending our Jaxx Programs and that such exposure or infection may result in personal injury, illness, permanent disability, and death. I understand that the risk of becoming exposed to or infected by COVID-19 at The Jaxx Theatre or at a School Site may result from the actions, omissions, or negligence of myself and others, including, but not limited to, Jaxx officers, directors, employees, volunteers, agents, representatives, program participants and their families.

I voluntarily agree to assume all of the foregoing risks and accept sole responsibility for any injury to my child(ren) or myself (including, but not limited to, personal injury, disability, and death), illness, damage, loss, claim, liability, or expense, of any kind, that I or my child(ren) may experience or incur in connection with my child(ren)’s attendance at The Jaxx Theatre, School Site or participation in any Jaxx programs (“Claims”). On my behalf, and on behalf of my children, I hereby release, covenant not to sue, discharge, and hold harmless Jaxx, its officers, directors, employees, volunteers, agents, and representatives, of and from the Claims, including all liabilities, claims, actions, damages, costs or expenses of any kind arising out of or relating thereto. I understand and agree that this release includes any Claims based on the actions, omissions, or negligence of Jaxx, its officers, directors, employees, volunteers, agents, and representatives whether a COVID-19 infection occurs before, during, or after participation in any of Jaxx’s programs.

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**Signature of Parent/Guardian**

**Date**

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**Print Name of Parent/Guardian**

**Name of Registered Student**